POSITION VACANT: **Chief Executive Officer**
Manly Warringah Football Association

Hours per week: **Full Time**

Responsible to: **MWFA Board**

ABOUT MWFA AND THE NORTHERN BEACHES ECOSYSTEM

The Manly Warringah Football Association (MWFA) is the affiliated football body, responsible for organizing and administering football (soccer) on Sydney ‘s Northern Beaches. The MWFA is affiliated to Football Australia and Football NSW.

As Australia's largest grassroots football association, MWFA is entering an exciting period of growth and strategic development. We are seeking an outstanding Chief Executive Officer to lead football across Sydney's Northern Beaches and help shape the future of one of the country's most successful community sporting ecosystems.

The MWFA is the largest grassroots football association in Australia and runs grassroots competitions for players from U6 through to Men’s Over 45s and Women’s Over 40s.

The MWFA has 19 Members, which are its 16 affiliated grassroots football clubs plus Manly United Football Club (MUFC), the Manly Warringah Football Referees Association (MWFRA) and the Manly Warringah District Soccer Football Club (MWDSFC).

The Manly Warringah District Soccer Football Club is a Member of the MWFA and is the organisation that owns and operates the premises adjacent to Cromer Park that is the home of the MWFA, Manly United Football Club and a small Community Club, The Far Post (Manly Warringah Football Club).

THE OPPORTUNITY

The MWFA is seeking an accomplished and strategic executive leader to guide the future growth, governance and sustainability of football across Sydney's Northern Beaches.

The Chief Executive Officer (CEO) is responsible for engaging with all football stakeholders on the Northern Beaches, ensuring all levels of the game are considered when making decisions based on what is best for the game and its players.

Reporting to the MWFA Board and working closely with the Boards of MWDSFC and Manly Warringah Football Club, The CEO leads a team of permanent and part-time employees across football operations, administration and hospitality functions and is responsible for the overall cohesion of a broad range of stakeholders including the 16 Affiliated Clubs and their Members (players), as well as the MWFRA and its members (referees).

The role requires a broad view of football, taking in grassroots and elite pathways, and the ability to make balanced decisions with the overall strategy of the advancement of football on the Northern Beaches in a unified way.

The ideal candidate will be able to demonstrate their ability to:

- Be an executive leader while being able to manage a small, community-based organisation
- Demonstrate executive stakeholder management
- Understand and improve governance suitable for non for-profit community focused entity
- Experience working within football, sporting organisations, membership associations or comparable stakeholder-driven environments.
- Seek new opportunities to assist in lowering the cost to play football

The key challenges for the successful candidate will include

- Growing participation while improving experience
- Managing complex stakeholder relationships
- Strengthening financial sustainability
- Working to promote female football pathways
- Supporting strategic facility developments
- Advancing football pathways

RESPONSIBILITIES AND DUTIES

In line with the Position Description, the CEO will be responsible for the following:

- The strategic leadership of the organization and related entities
- Organise and administer football in the Northern Beaches, both the winter season and the summer football venues
- Managing the MWFA business
- Overseeing the business of the Manly Warringah District Club and The Far Post
- Manage a broad range of external stakeholders, including Football NSW, Northern Beaches and Mosman Councils
- Coordinate for the Finance, Governance and Risk Management of the organizations
- Coordinate and attend approximately 30 board meetings and/or club forums in the evenings throughput the year as well as special events eg Senior Presentation Night and Grand Final days as required.

SELECTION CRITERIA:

- Strong stakeholder relationship skills
- Proven strategic leadership experience
- A knowledge and understanding of the Northern Beaches Football Ecosystem and Community
- A deep knowledge and understanding of the Football NSW and Football Australia landscape
- Proven experience in budgeting, finance and governance
- Current Drivers Licence
- Completion of Working with Children Check

Compensation is commensurate to the size and nature of the association.

Applications should be made by email to admin@mwfa.com.au with applications open until 23/12/2026